

**Menasha Park and Recreation Department
Softball League Rules
Men's and Women's 12"**

REVISED 4/18/03

12" Slow-Pitch Rules

**Captain's Meeting- April 17 at Memorial Bldg. 640 Keyes St.(across from Smith Park)
6:00 p.m. Coed 6:45 p.m. Mens**

NOTE: Managers - You are responsible for making your players aware of these rules:

- I. **Entry Fee:** \$170 for all Men's & Women's Leagues
\$ 90 for Co-Ed

- II. **Team Registration**

A team registration form, sponsor fee and a roster signed by all players are due at time of registration. All player fees are due at time of registration. The minimum roster size is 14. League registration materials will be mailed to all teams who played the previous year.

- A. Leagues are scheduled to play on the following evenings:
Men's: Monday and Thursday Co-Ed: Sunday

- B. Leagues will be filled according to the following criteria:

March 24 - 25 - Teams with more than 50% Menasha residents.

March 26 - 28 - Teams with more than 50% Menasha, Appleton, Neenah and Town of

Menasha residents.

After March 31 - Open to any team if space is available.

- C. 2002 League Champions of a less competitive league will be moved to a more competitive league on the same night if it becomes necessary to accommodate another team for any reason.
 - D. MPRD reserves the right to move teams it feels would be better suited to another league on the same night or will balance out the number of teams in two leagues. Non-resident teams will be tabbed first.

- III. **Rosters and Roster Additions**

- A. A minimum 14-person roster, registration form, team fee and all player fees must be submitted by team captains or representative during the publicized registration period. This is so the Department can verify team and player residency claims. Fees must accompany all roster additions until the fourth week of league play. Player fees cannot be transferred and refunds will not be given once the season begins. **City of Neenah, Menasha, Appleton and Town of Menasha residents only may be added until 4:00 p.m. on Friday, May 23, 2003.**
 - B. Players living outside the cities of Menasha, Neenah, Appleton and Town of Menasha can only be added until 4:00 p.m. the first night of league play. In the case of Sunday

- C. Player fees (Men's & Women's) - \$17 City of Menasha residents, \$45 non-resident Sunday Co-Ed - \$12 City resident, \$26 non-resident

D. **One-Time Injury, Work Shift Change or Job Transfer Exemption**

Each team will be entitled to replace one player due to injury, change in work shift, job transfer, etc. beyond the normal resident roster additions allowed until Friday, May 16. This one-time exemption can take place any time during the season however, the person replacing the injured player can be a resident or non-resident and must pay the full player fee. Player fees cannot be transferred and no refunds will be given. Once a player has been replaced due to injury, shift change, etc., he/she will not be able to return to play for the duration of the season.

Note: Team captains should contact the Director of Parks and Recreation to discuss any unusual circumstance which may jeopardize the team's ability to maintain an adequate number of players on their roster.

- E. Any person 18 years of age and/or out of high school is eligible to play.
- F. City of Menasha, Neenah, Appleton and Town of Menasha residents only may play in more than one team (not in the same league), but they must pay the full player fee for each additional league. Any player on a men's or women's league may also play on a coed league.
- G. There will be a roster limit of 20 players. Large rosters are encouraged so that a team will have an adequate number of players for the entire season.
- * H. **Only City of Menasha, Neenah, Appleton and Town of Menasha residents may be added to the roster after the season begins. No players may be added before the fourth week of scheduled games (Exemption for Injury, Workshift or Job Transfer see III-C). THE DEADLINE IS MAY 23, 2003.**

* I. **Falsification of Residency or Playing Unregistered Players**

1. Violators must pay the balance of the correct player fee and will be suspended for two games.
2. The team on which the player was signed up to play for or played for illegally will receive an automatic one-game forfeiture, which may be a past or future game.
3. A second violation will bring a minimum two-game forfeiture and a maximum season long suspension.

IV. **The Game**

- A. ***A team may start and continue a game with a minimum of eight players.*** If for any reason the number of players should fall to seven, the game will be forfeited.
Exceptions: If a visiting team has seven to start and is expecting players to come, the game can be started. But, an eighth player must arrive in order for the team to take the field.

- B. The home team will be designated by the schedule as the first team listed and shall have their "outs".
- C. The Park and Recreation Department and the umpires will decide on the fitness of the field for play.
- D. **All captains must provide a "best telephone number to be reached" in case of rainouts. If games are canceled, an attempt will be made to notify each team captain. Tune to WHBY AM 1150 for cancellation announcements or call the department voice mail 967-5106 and press the appropriate command. Cancellations are usually recorded after 2:00 p.m. Assume games are on if no message is left.**
- * E. **Scorekeepers will turn off the field lights five minutes after the last game.**
- * F. **The game will not begin until a line-up listing first and last names is turned in to the scorekeeper. Any delay in turning in line-ups will cut into the one-hour time limit of the game. Any team consistently violating this rule will face disciplinary action.**

V. Run Differentials and Called Games

- A. When a team is *twelve (12)* (revised in 2003) runs behind the opposing team, the game will be called by the umpire only after an official game or the one-hour time limit has been reached. The home team, if behind, will bat in the bottom half of the inning.
- B. OFFICIAL GAME: if the team second at bat has scored an equal or greater number of runs in 4 and two-thirds innings than the opponent has scored in five turns at bat; or if play has gone beyond five full innings.
- C. All games shall not last longer than 60 minutes in duration and the conditions under IV - C have been met. A new inning will not be started after 55 minutes.
- D. The last game of the night will also have a 60-minute time limit. (revised in '03)
- E. Extra Innings—2 innings or 15 minutes will be allowed. Tie games may be rescheduled/depending on factors such as league standing implications, scheduling, convenience, etc.

VI. Ground Rules -

- A. A fair hit ball, which goes over the outfield fence in fair territory, or which hits an outfield light pole above the top of the fence, shall be a home run.
- B. A fair hit ball, which bounds over or under the fence, shall be an automatic double.
- C. A fair hit ball touched by a fielder, then hitting the ground and **bounding over** the fence shall be an automatic double. (Should a fielder touch a fair hit ball and it goes over the fence before touching the ground, this shall then be declared a **home run**.)

- D. **On an Overthrow** at first, second, third, or home, which hits an obstruction (other than the fence or backstop) a person, or passes beyond the line of the fence, shall entitle the base runners to one base and no more.
- E. **Fielding of Foul Flies** - A limit line from the corner of the bleacher fence running parallel with right and left field foul lines shall determine the area for fielding. Players shall not field fly balls outside of these lines. Balls caught outside of these limits shall be ruled as foul balls.
- F. **A Fly Ball** hitting trees or light poles in foul territory shall be ruled a dead ball, and no play made.

VII. **Forfeits and Protests**

- ** A. **Games shall start at time indicated on schedule. The lineup must be presented ten minutes before scheduled game time. The first game will start promptly at 6:00 p.m. (no grace period) the 60-minute "clock" will start at 6:00 p.m. The game will not be officially forfeited until 6:05 p.m. This five minutes will be deducted from the 60-minute time limit.** Teams ready to play on time will be allowed to play a 60-minute game provided the 10-run rule isn't called. All teams must have a full lineup if possible, but in case of shortage, will be allowed to play with seven players, no less. A team appearing with less than eight players must forfeit.
- B. Protests must be made in writing by the manager of the protesting team and must be in the office of the Park and Recreation Department within 24 hours of the time of protest. All protests must be accompanied by a protest fee of \$10 which fee shall be returned if protest is sustained. All protests to be acted upon by the Director of Parks and Recreation within five working days. Umpires must be notified at the time of the protest who in turn will publicly announce same. Note: If a team is protesting the use of an ineligible player(s), it must be done so immediately upon learning this information. If possible, this must be done so prior to the start of the game.
- C. A game scheduled **after** a forfeit shall not start until scheduled time unless **both** managers agree their teams are ready. All managers will be notified of the time and date in which rainouts will be replayed.
- D. If a team forfeits three games during the course of the season, they may be dropped from the league.

VIII. **Umpires and Scorekeepers**

- A. Umpires chosen by the Park and Recreation Department shall be in full authority of the game.
- B. Only team managers and coaches can question a decision of the umpire, and then only in case of rules interpretation and not in cases of judgment.
- C. An official scorekeeper will be provided. Team managers must submit their starting lineup to the scorer at least ten minutes before **scheduled game time** (See VIIA.). Umpires shall be in authority to recommend suspension of players to the Park and Recreation Department.

Conduct of Players

- A. Any act of unsportsmanlike conduct, including the use of profane, abusive, or insulting language, shoving, fighting, shall be cause for removal or ejection of the offending player by order of the umpires. If a player is ejected or displays unsportsmanlike conduct, the following progressive discipline will usually be followed.**
- 1. A minimum of one but usually two-game suspension with a maximum season-long for severe violations (possible one-year suspension from all MPRD programs from date of violation).**
 - 2. A second ejection will bring an automatic suspension (for the remainder of the season and possibly carrying over to the next sports season).**
 - 3. *A second warning to a player or team during the same game may result in the forfeiture of the game, or ejection of the players.* (Umpire will usually warn players or team about certain rule infractions).**
 - 4. After ejection, the player must leave the bench and not continue any harassment of the umpires, scorekeepers, etc. Umpires have the authority to banish a player from the diamond area (including all spectator areas) if harassment continues, or, if necessary, forfeit the game in favor of the opposing team.**
 - 5. *Discipline action will be investigated and determined by the Director of Parks and Recreation. Discipline will be as fair and impartial as possible while maintaining the integrity of the league***

Note: Intentionally throwing the bat is grounds for immediate ejection.

- ** B. Consumption of Alcoholic Beverages - Player consumption of alcohol on team benches, on the playing field, in the bleachers or around the team bench during their team's game is not allowed. This rule will be enforced in the following manner:**
- 1. First violation - Team or Individual - umpires will warn the team captain of the rule. Scorekeepers will write this on the game result sheet that is turned into the office.**
 - 2. Second warning during the same game - automatic forfeit, clear the field. Umpires judgment will prevail.**
 - 3. If a team or individual violates the rule a second time during the season, the team captain will be notified, and either a past or future game will be forfeited and individuals will receive a two-game suspension.**
 - 4. After a third violation, the team will be suspended for the rest of the season, and must apply for reinstatement into the league.**
 - * 5. At the umpire's discretion, players who are suspected to be under the influence of alcohol or drugs may be ejected and will receive an automatic two game suspension or longer depending on the severity of the infraction.**
- C. Sliding Rule - Players have two options when running toward a base. A player must slide if he/she intends to break up a double play. If a player does not slide, and**

the outfield side of the base. If in the judgment of the umpire the runner does not slide, and interfere with the play in anyway, does not make a satisfactory attempt to remove his/herself from the play, or attempts to distract or disrupt the play other than by sliding, interference on the runner should be called and an automatic double-play awarded. The umpire should make the call the moment the play occurs with a prominent hand gesture and stating loudly "Runner interference, automatic double play". Prior to the game, umpires should explain to both team captains how this play will be called. ***The home plate umpire has responsibility of third base and home plate***

Sliding at Home Plate: Obstruction will be called if a catcher blocks the plate without the ball. Catchers should play the ball in front of the plate. Runner will be called safe. Note there is no need to intentionally plow into a catcher who does or doesn't have the ball. The runner will be automatically ejected and suspended if this occurs.

X. Miscellaneous

- A. Only rubber spikes will be allowed.
- B. There will be no maximum height for pitches. The minimum shall be the top of the batter's head. Any illegal pitch should be called in flight
- C. The official infield fly rule shall be used.
- D. Once a player is out of the game, he cannot play again unless his team falls below ten active players. The team cannot put the same player in the game if they have at least ten players. (Please note rule XI for additional batters.)
- E. The game shall last seven innings and be based on three balls and two strikes, two foul balls and the batter shall be declared "out".
- * F. **At least one foot must be completely out of the batter's box when contacting the ball in order for batter to be declared out. Typically, one bat length from the front of the plate will be allowed.**
- * G. Blatant removal of the batters box line or lines for the purpose of obscuring where the original box was located is not allowed. A batter shall be called out for violating this rule.
- H. A mat will be used for strikes and balls. If the pitched ball hits the plate or mat, including the black edge, a strike will be called.
- I. ***Base Running – Baserunners must remain in contact with the base until a legally pitched ball has reached home plate.*** If he leaves the base early, this results in a dead ball, no pitch is declared and the runner ruled out. Under no conditions is the runner permitted to steal a base.
- J. **Courtesy runners** will be allowed providing the manager notifies the umpires and the opposing team manager prior to their team batting in the inning.

Prior to allowing a courtesy runner, the base runner must be found incapable of

The original batter must bat and successfully reach a base.

The courtesy runner will be the player that made the previous "out".

- K. **Swinging bunt:** on a short infield hit, the baserunner should use the buntline area. If the baserunner is hit by a thrown ball while in fair territory, this is considered interference, and the baserunner is declared out.
- L. **Fake tag:** If a fielder fakes a tag on a baserunner, the baserunner will be awarded at least one base, and the fielder may be ejected. (This is in accordance with National Federation ruling).
- M. Falling over a fence and landing in deadball area - If fewer than two out, and if catch was legal, all runners are awarded one base.
- N. Players calling time out - Time is not out until the umpire makes either verbal or hand gesture confirming the request. All play must be completed before time will be called.
- O. **Deadball areas:** Carrying a live ball into a deadball area. If the act is unintentional, one base is awarded to all runners. If the act is intentional, two bases are awarded to all runners. The base award is determined by the last legally touched base at the time the ball became dead.
- * P. ***Illegal bats (list available from Department). Legal bats are listed at the ASA's website at www.softball.org/ (See XIII)***
- Q. **Infield Fly Rule:** Any fair fly ball (not including a line drive or attempted bunt) which can be caught by an infielder with ordinary effort (outfielder can also make the catch) and provided the hit is made before two are out and at a time when 1st and 2nd base or all bases are occupied. When it seems apparent that the rule should be called, the plate umpire ordinarily announces it for the benefit of the runners. If the fly is near the foul line, umpire should announce "Infield fly, if fair."
- * R. ***The following limit of over-the-fence home runs will be in effect for all mens and coed leagues. The limits are per team, per game. Any home runs beyond the limit will be counted as a single and runners advance one base.***
- | | | | |
|---------------------------------|-------------------------|---------------------------------|-----------------|
| <i>Thursday-Southern</i> | <i>unlimited</i> | <i>Thursday-Northern</i> | <i>8</i> |
| <i>Monday-Western</i> | <i>8</i> | <i>Monday-Eastern</i> | <i>8</i> |
| <i>Sunday-Coed</i> | <i>4</i> | | |

XI. **Batting the Roster and Substitutions**

- A. Teams have the option of batting their ten defensive players or the entire roster of players that are present at the game.
- B. If a team decides to "bat-the-roster," they must notify the umpires, scorekeeper, and opposing team manager before the game starts and indicate this intention.
- C. If a team has elected to "bat-the-roster", they must add all players to the batting order. (Note: If a team is not "batting-the-roster" they may add late arriving players to their batting order until they reach ten.)
- * D. Free substitution is allowed among defensive players in the starting lineup provided the batting order is maintained. Players leaving the game must sit out at least one inning before returning to defensive play.
- * E. The batting order must be maintained throughout the entire game. If a player is injured or must leave the game, the scorekeeper and umpires must be notified of a player substitution before the first batter of the inning steps up to bat. If a batter does not report to bat, he/she will be declared "out". If the batting order is not maintained, the player(s) in question must sit out the rest of the game.
- F. Players removed from the batting order for a legitimate reason, must be done so before the team begins batting in the inning. Clarification: If a player arrives at the game late, he takes the following position on the roster:
 1. If all players have batted, he/she needs to substitute for another player.
 2. If all players have not batted, he/she is added on the bottom of the batting order.

XII. **Appeal Play**

- A. An appeal play is a play, which an umpire cannot make a decision upon until requested by the captain or manager, coach, or player. The appeal must be made before the next legal or illegal pitch or before the pitcher and all infielders have clearly vacated their normal positions and have left fair territory on their way to the bench. An appeal cannot be made after the umpires have left the field.
- B. Unless appealed to, the umpire shall not call a player out for having failed to touch base too soon on a fly ball or batting out of order, etc.
 NOTE: When a runner leaves a base too soon, or if a runner misses a base, the defense may tag either the runner or the base that was missed.

XIII. USE OF ILLEGAL BATS (LEGAL BAT LIST)

- A.** The Department allows the same bats that are approved by the ASA. A copy is available from the Department or go to the ASA's website at www.softball.org/. If a team is planning to use a bat not on this list it must be approved by the Department prior to use! The Director will stamp a small letter on the knob of the bat certifying it is legal. ***No titanium bats will be allowed.***

B. Illegal bats can be identified in two ways.

First, an umpire will normally remove a bat from play if he/she finds it has not been stamped or believes it is illegal for other reasons. The batter may also be disqualified and may face suspension.

Secondly, a team may appeal the use of a bat. The umpire will examine the bat and make the appropriate ruling.

Menasha Co-Ed Softball League Rules and Regulations 2003

Rules

- I. A team must have at least as many females and males on defense at any time, a greater number of females is acceptable. (Example: 5 males, 5 females)
- II. Batting Order – alternate man, woman throughout the order. **No more than two men may bat in a row at the end of line-up only.** (See sample batting orders below).
- III. When a team is *twelve (12)* runs behind the opposing team, the game will be called by the umpire provided an official game (4-2/3 innings or one-hour time limit) is reached. The home team, if behind, will bat in the bottom half of the inning.
- IV. Pertaining to females having the option to walk or bat after a male walks.
Recent rule change – any male that walks automatically goes to second base, runners advance one base or for example if a female was on first, she goes to third. Females will automatically bat all the time if a male is walked in front of her.
- V. Free Substitution
- VI. Everyone on the bench may bat. The first ten persons listed will be the starting defensive unit. A courtesy/substitute runner will be the person who made the last out, and must be of the same gender.
- VII. All other Menasha Park & Recreation Department rules will apply.
- VIII. Sample batting orders: (see page 11 for more detail)
Batting order may not be switched. Men and women will always follow the same person in the order. For example, if there are 9 men and 6 women, those nine men will always bat in the same order, same for the women. If more men than women, a man must start the order.
Not Acceptable: man, woman, man, woman, man, woman, man, woman, man, man, (because three men bat in a row)
Acceptable: man, woman, man, woman, man, woman, man, woman, man – **or** – woman, man, woman, man, woman, man, woman, man, woman, man, woman, man, woman
- IX. **No Fielder Zone:** A white line will be painted beyond the dirt infield. Defensive players may not occupy this area when females are batting until contact is made with the ball.
- X. **Umpire:** If the umpire does not show up, teams have the **option** of still playing an official game. A department scorekeeper must be on hand for the game to be official. Both captains **must** agree in advance and sign the scorekeeper's game sheet prior to the game. If both captains don't agree, the game will be re-scheduled at a later date.
- XI. **Over the fence home run limit rule** – limit per team, per game. Limit is 4. Any home runs beyond 4 will be counted as a single and runners advance one base.

Coed Batting Order

Alternate man, woman throughout the order.

- ✓ If there are more men than women, a man must start the batting order.
- ✓ No more than two men may bat in a row.
 - This can only happen at the end of the order, after the last woman.
 - A man will bat, then another man and then the first woman in the order.
- ✓ Men will follow the same man that was ahead of them.
- ✓ Women will follow the same woman that was ahead of them.
- ✓ The first ten players listed will be the starting defensive unit.
- ✓ Batting may not be switched.
- ✓ A courtesy/substitute runner will be the person who made the last out and must be the same gender.

✓ Example

<u>Men</u>	<u>Women</u>
Todd	Sue
Steve	Amy
Randy	Jean
Curt	Mary
Aaron	Kelly
Mike	Ellen
Brian	
Lance	
Trevor	

Official Book

1. Todd (Lance)
2. Sue
3. Steve (Trevor)
4. Amy
5. Randy (Todd)*
6. Jean
7. Curt
8. Mary
9. Aaron
10. Kelly
11. Mike
12. Ellen
13. Brian

*The first man on the list starts their rotation over at this point.

2003
Menasha Parks and Recreation
Softball Rule Addendum

1. All games will have a 60 minute time limit.
2. Any player blatantly removing any or all of the batters box lines shall be called out.
3. If first and last names are not submitted with the team line-up, any delays will cut into the 60-minute time limit.
4. The ten (10) run rule has been changed to twelve (12).
(Note: Appleton is 12, Neenah is 15.)
5. Softball standings will probably be available on the Park and Rec. website at www.cityofmenasha.com/parkrec/